



VOLUNTEER ORIENTATION FORM

Teachers/administrator: please forward this to any volunteer that will be attending with the school on field trip day.

Thank you so much for volunteering your time for the upcoming field trip to Leighton Art Centre (LAC). We have listed some important information to help make your day easier.

- Please bring a packed lunch and water. There are no stores or cafeterias in the area. You will have to take any trash from lunches back with you (we can provide you with plastic bags).
- **Please dress for the conditions!** LAC is a rural site that is often colder and wetter than the city. The nature hike will be over uneven ground that can be muddy or snowy. We highly recommend wearing multiple layers, hats, mittens, and snow boots for our Nature Walk during the winter months and hats, sunscreen and lots of water for the summer months.
- There is no smoking allowed anywhere onsite.
- LAC is not responsible for any lost or damaged items.
- For directions to Leighton Art Centre please use Google Maps:

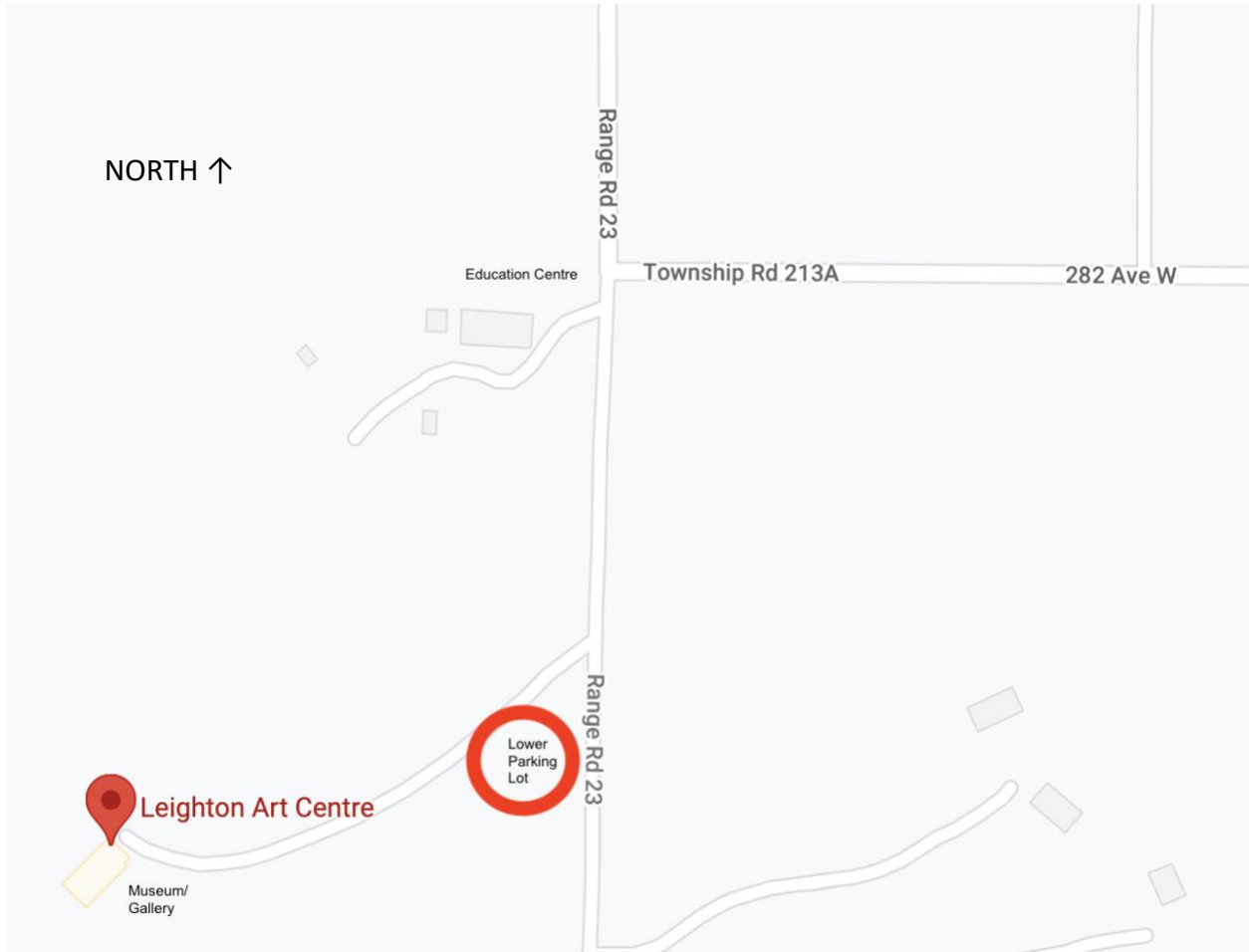
Leighton Art Centre
282027 144 Street West
Foothills, AB T1S 0Y4

- **LAC Phone Numbers:**

Education Centre	403.931.3636
Admin Office	403.931.3153
Museum/Gallery	403.931.3633

- **Volunteer Parking:**

When arriving at the Centre, please park in our lower museum/gallery parking lot. Our lower parking lot is located at the bottom of the hill of our main driveway (see image on next page). After you park, you can walk north on the road back to the Education Centre or walk up the driveway to the office and take the path on the right-hand side, down the hill and through the trees to the Education Centre (northeast of the office/heritage home).



Thank you for volunteering your time!